

MAHARASHTRA NATIONAL LAW UNIVERSITY, NAGPUR



MAHARASHTRA NATIONAL LAW UNIVERSITY, NAGPUR REMEDIAL CLASSES POLICY, 2024

Table of Contents

1. Title and Application	3
2. Definitions.....	3
3. Stakeholders and Procedures	4
4. General Guidelines.....	5
5. Special Remedial Classes	6
6. Expected Learning Outcome.....	6

MAHARASHTRA NATIONAL LAW UNIVERSITY, NAGPUR REMEDIAL CLASSES POLICY, 2024

Maharashtra National Law University, Nagpur aims at promoting academic excellence and fostering an inclusive and supportive learning environment. The University promotes intellectual growth and development of cognitive potential among students. Remedial classes are specialised teaching sessions that aim to strengthen foundational knowledge and refine essential learning skills in their academic pursuits. These classes cater to specific learning needs and empower students to achieve their academic goals. The remedial classes stand as a testament to commitment ensuring every individual has access to the necessary learning tools and guidance for success. In a proactive move towards fostering academic equity and reaffirming students' achievement, the University offers remedial classes. The classes are crafted to address specific academic needs, nurturing an environment where each student can thrive and excel regardless of their intellectual diversification.

1. Title and Application

- i. This policy shall be called the Maharashtra National Law University, Nagpur Remedial Classes Policy, 2024.
- ii. This policy shall apply to all members of the University Teaching Service and students of undergraduate and postgraduate degree courses.

2. Definitions

- (a) '*Act*' means the Maharashtra National Law University Act, 2014 (Maharashtra Act No. VI of 2014).
- (b) '*Academic Committee*' means and includes an academic committee duly elected under the Constitution of the Student Bar Council of the University.
- (c) '*Curriculum Development Committee*' refers to a committee of members of the University Teaching Service constituted by the Vice-Chancellor.
- (d) '*Equal Opportunity Cell*' means and includes a cell constituted by the Vice-Chancellor for providing extended support to the students.
- (e) '*He*' wherever the pronoun 'He' and its derivatives are used for any person it shall include male, female, and transgender.
- (f) '*Registrar*' refers to the Registrar of the University under Section 29 of the University Act, 2014.
- (g) '*Remedial Classes*' mean and include the classes conducted by the teacher or teaching assistant for the students on roll from undergraduate and postgraduate degree courses.

- (h) ‘*Student*’ means all existing students enrolled in undergraduate and postgraduate degree courses offered by the University.
- (i) ‘*Teacher*’ refers to a member of the University Teaching Service.
- (j) ‘*Teaching Assistant*’ means and includes a student duly appointed under the Maharashtra National Law University, Nagpur Teaching Assistantship Policy.
- (k) ‘*University*’ refers to the Maharashtra National Law University, Nagpur established by Act No. VI of 2014.
- (l) ‘*Vice-Chancellor*’ refers to the Vice-Chancellor of the University under Section 28 of the University Act, 2014.

3. Stakeholders and Procedures

- i. The following students shall be eligible to attend the remedial classes:
 - a. any student recommended by the subject teacher(s)
 - b. who are recommended by the academic committee of the Student Bar Council (SBC);
 - c. who are recommended by the Equal Opportunity Cell; and
 - d. who volunteer themselves
- ii. Teachers, teaching assistants and/or external experts shall conduct the remedial classes. *Provided that*, faculty advisor(s) of the Academic Committee or Equal Opportunity Cell may on the written request of the Committee or Cell permit students from the third year of an undergraduate degree course to conduct remedial classes for junior batches. *Provided further that*, faculty advisor(s) of Academic Committee or Equal Opportunity Cell may on the written request of the Committee or Cell permit students from the third, fourth, and fifth year of an undergraduate degree course to conduct remedial classes for their respective batches.
- iii. The Academic Committee of the students in consultation with the Equal Opportunity Cell shall create a pool of students who require remedial classes.
- iv. The Academic Committee in consultation with the Equal Opportunity Cell shall devise a mechanism to identify students for remedial classes.
- v. The Academic Committee and Equal Opportunity Cell shall prepare a Standard Operating Procedure (SOP) for identifying (a) a subject-specific pool, and (b) a general pool of students, for whom remedial classes shall be arranged accordingly.
- vi. The Academic Committee in consultation with the Equal Opportunity Cell shall create the pool of students within fifteen (15) days after reopening of the University for the semester.

- vii. The Academic Committee shall revisit the pool of students regularly and keep it flexible.
- viii. There shall be a small pool of students to conduct remedial classes having direct interaction between the teachers and students.
- ix. The Academic Committee in consultation with the Equal Opportunity Cell shall prepare a database of students and subjects for which remedial classes have to be conducted along with a list of teachers/teaching assistants who shall take these classes.
- x. The list shall be submitted to the Convenor, Curriculum Development Committee (CDC) of the University for securing approval from the Vice-Chancellor.
- xi. After due approval from the Vice-Chancellor, the Convenor, Curriculum Development Committee (CDC) shall inform the teachers/teaching assistants to conduct remedial classes.
- xii. After due approval from the Vice-Chancellor, the Convenor, Curriculum Development Committee (CDC) may, in addition, invite experts from the bench, bar, academia, or industry to conduct remedial classes.
- xiii. The Academic Committee shall maintain a record and after completion of the teaching for the semester shall submit a copy of the same to the Convenor, Internal Quality Assurance Cell (IQAC), Convenor, Curriculum Development Committee (CDC), and Controller of Examinations.

4. General Guidelines

The Academic Committee, Equal Opportunity Cell, teachers, and teaching assistants shall follow these guidelines as stated below:

- i. remedial classes shall focus on core concepts and learning skills identified as deficient, within the course outline of the subject.
- ii. teachers or teaching assistants shall be at liberty to employ any teaching-learning method during the remedial classes.
- iii. remedial classes shall be conducted beyond the teaching schedule, on weekends or holidays ensuring flexibility in schedule.
- iv. there shall be regular informal assessments during the remedial classes to monitor students' improvement.
- v. there shall be no formal attendance for remedial classes. However, the identified or volunteered students must attend the classes and the member of the Academic Committee shall encourage students to attend the classes regularly.

- vi. each member of the Academic Committee shall act as a Single Point Contact Person (SPCP) for their respective classes who shall inform students and teachers well in advance through the e-platform regarding the classroom and timings.
- vii. the students attending the remedial classes shall take these classes seriously and maintain classroom decorum.
- viii. the Academic Committee shall request the Registrar of the University to grant access to classrooms and other logistic facilities.

5. Special Remedial Classes

The legal profession requires proficiency in language and soft skills. While recognising the pivotal role of effective communication in legal practice, the said special remedial classes aim to equip students with the vital tools necessary to articulate, comprehend, interact, and engage in confidence fostering a new generation of legal professionals. The said classes are tailored to enhance students' proficiency in the English language and public speaking. Further,

- i. the objective of these classes shall be enhancing English language proficiency and support students who are facing difficulty in understanding due to language barrier.
- ii. the Equal Opportunity Cell shall be responsible for requesting teachers to conduct such classes.
- iii. the faculty advisor of the Equal Opportunity Cell shall request the Vice-Chancellor to invite external experts to conduct session(s) on public speaking to improve their speaking skills.

6. Expected Learning Outcome

The expected learning outcomes of the remedial classes are as follows:

- i. to enhance students' foundational knowledge;
- ii. to address learning gaps;
- iii. to increase confidence; and
- iv. to provide holistic intellectual development.

Registrar
Maharashtra National Law University, Nagpur